## How to Connect to Virtual Office (VOffice)

1. Click on the "V" button in the A-Z Index row.

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A-Z Index:	ABO	CDEF	GΗΙЈ	KLMNOF	P Q R S T U V V X Y Z			alumni & frie	
HUMBOLDT STATE UNIVERSITY A California State University Campus									
Home	A	bout Hı	umboldt	Admissior	ns Majors & Programs	s Student Life	Costs	Athletics	

2. The Virtual Lab entry is a hyperlink to the Virtual Lab. Click on "Virtual Lab."

A-Z Index: V							
Department Name							
Van Duzer Theatre: see Theatre, Film & Dance							
Vending							
Vertebrate Museum							
Vessel Operations: Coral Sea							
Veterans Enrollment & Transition Services							
<u>Virtual Lab</u>							
Virtual Tour of HSU							

3. You will be presented with a login screen. Input your HSU credentials and click "Sign In."

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$\leftrightarrow$ $\rightarrow$ C $\triangle$ $rac{1}{2}$ vlab.humboldt.edu/RE	Web/webclient/	
III All Resources		
• Web Client • RDP Client		
	Sign in	
	User name	
	User name	
	Password	
	Password	
	Privacy policy	Sign in

4. You can see your options, including the virtual office VOffice icon. NOTE: when you click on the icon, the computer will behave as if you are using your own desktop environment. The only time it will close is if you accidentally close the browser window or the session times out. Also, DO NOT use back arrow to navigate, as this will close your session. If this happens, simply log back in following these instructions. Click the "VOffice" icon to use the virtual office.



5. The landing page appears.

