HUMBOLDT STATE UNIVERSITY

Data Warehouse Leadership Team

Attendees

Leadership Team Member	Representing	√
Joyce Lopes	Vice President, Administrative Affairs	√
Volga Koval	Academic Affairs Data Expert	√
Dale Sanford	Student Affairs Data Expert	
Amber Blakeslee	Administrative Affairs Data Expert	√
Denise Giltzow	Human Resources	√
Melissa Koval	Academic Personnel Services	
Travis Williams	Advancement	
TBA	Institutional Research	
Anna Kircher	Chief Information Officer	
Ronda Stemach	Systems Analyst, Enterprise Data Management	√
Bethany Rizzardi	Director, Information Systems	√
Teal Sexton	University Budget Office	
John Filce	Institutional Research	√
Phil Rouse	Process Improvement	√

Agenda

#	Agenda Topic & Meeting Summary	Led By

1.0	Status Report
	
	• Data Cookbook update:
	
	   o Data Cookbook has been purchased. Implementation sessions will be scheduled beginning late July/Early August (following the July DWLT meeting).
	   o Following the first implementation session, the DWLT may release a Portal announcement and solicit input from campus departments.
	
	• Subgroup Status Reports:
	
	HR Group
	   o The Faculty Dashboard has been presented, with overall positive results. There are currently only a few technical details (permissions) to be refined.
	   o The Employee Dashboard requires a small amount of additional work in order to be presentation-ready. Denise Giltzow would like to demonstrate this dashboard to the DWLT at the next team meeting.
	
	Enrollment Group
	   o Vikash Lakhani and IR demonstrated a dashboard to the Enrollment group, for student level data.
	   o The group discussed Legislative Analyst's Office Performance Metrics, and how best to incorporate these metrics into the current work with campus dashboards.
		Joyce Lopes

2.0	Review Projects in Progress: • Presentation of EDM Team Goals for 14/15. • Presentation of EDM's internal project list, demonstrating the request prioritization process.	Bethany Rizzardi
3.0	Group Charge:	

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	• The group discussed the future of the DWLT, its continuing role and objectives, and how to leverage the DWLT to best serve campus.	

4.0	Next meetings:
	• Arlene Wynn will schedule the next DWLT meeting. Topics may include:
	  o Demonstration of HR Group dashboard(s).
	  o Discussion of LAO performance measures.
	  o Continuing discussion of the DWLT's Group Charge.
	• The first Data Cookbook Implementation Session will be scheduled to take place following the July Data Warehouse Leadership Team meeting.	

5.0	Other • Website for Leadership Team Materials, including meeting notes: https://www.humboldt.edu/its/dwleadership	