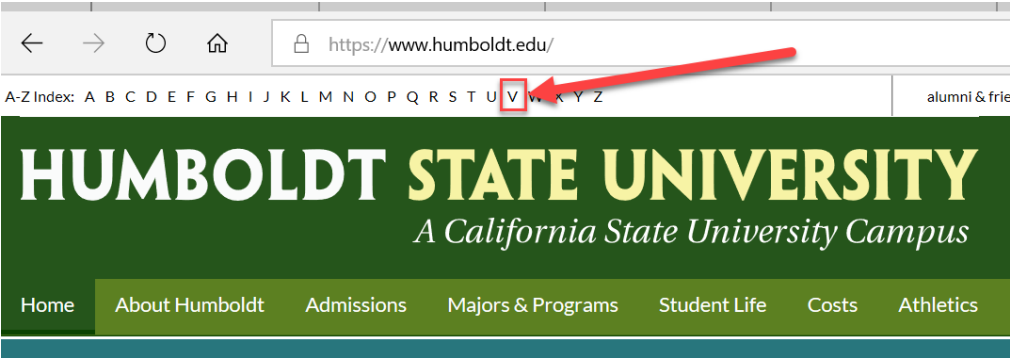


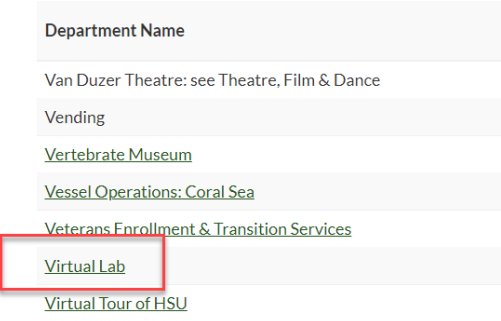
# How to Connect to Virtual Office (VOffice)

1. Click on the “V” button in the A-Z Index row.

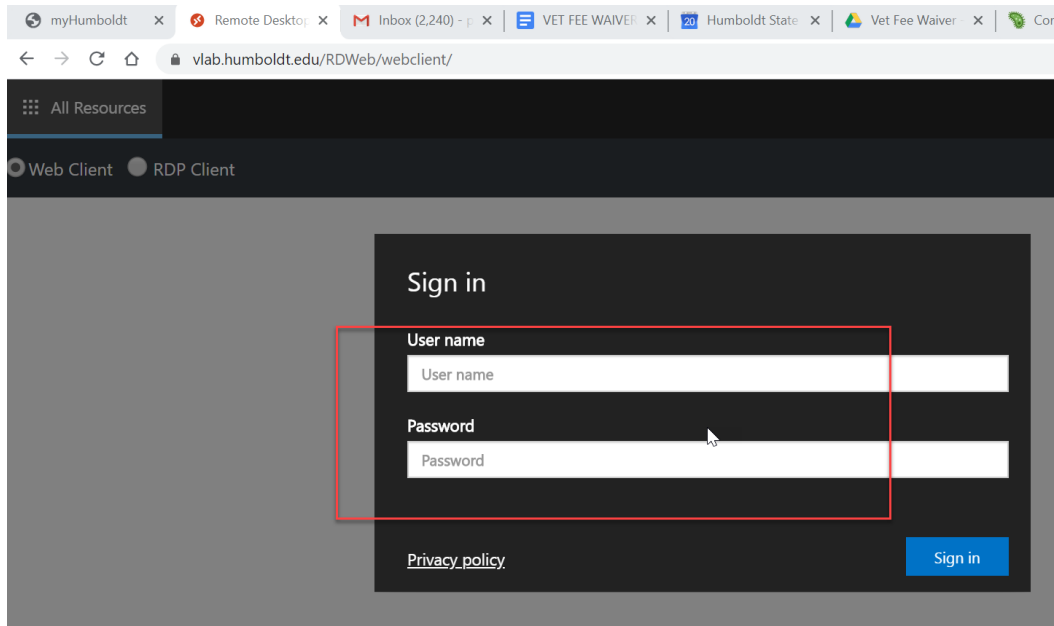


2. The Virtual Lab entry is a hyperlink to the Virtual Lab. Click on “Virtual Lab.”

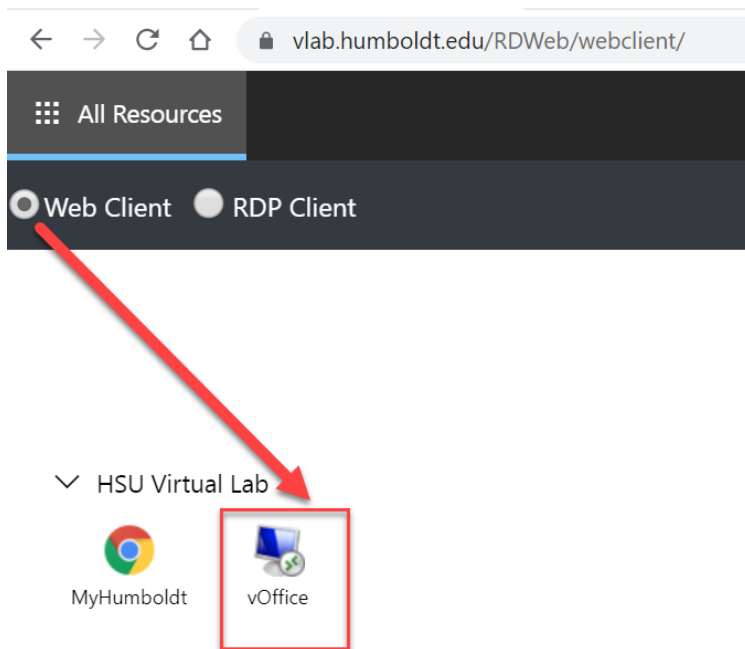
## A-Z Index: V



3. You will be presented with a login screen. Input your HSU credentials and click “Sign In.”



4. You can see your options, including the virtual office VOffice icon. NOTE: when you click on the icon, the computer will behave as if you are using your own desktop environment. The only time it will close is if you accidentally close the browser window or the session times out. Also, DO NOT use back arrow to navigate, as this will close your session. If this happens, simply log back in following these instructions. Click the "VOffice" icon to use the virtual office.



5. The landing page appears.

← → ↻ 🏠 [vlab.humboldt.edu/RDWeb/webclient/](https://vlab.humboldt.edu/RDWeb/webclient/)

☰ All Resources | 📄 vOffice ✕



**VIRTUAL**Office  
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