

Information Technology Council
Humboldt State University

Meeting Notes for: February 8, 2005 from 2:00 to 3:00 P.M.
SBS 405

Members Present: Mike Bradley (as Chair), Joan Van Duzer, Ben Curran, Megan McKenzie, Dale Sanford, Jeremy Shellhase, Toby Walker, Catherine Granfield, Pat Collins, Michael Penney (as proxy for Todd Stone).

Others Present: RJ Wilson (Manager of Academic Computing), Nick DeRuyter (Manager of University Computing Services), Andrea Schwandt-Arbogast (Graphics), Linda Thompson (Bookstore), Barb Dyer (UCS), Cassandra Tex (SDRC), Riley Quarles (Manager, Media Services), Molly Simpson (Recorder),

1. **Approval of the Minutes:** The minutes of the January 11, 2004 meeting were approved as distributed (Shellhase/Curran).

2. **Report Items:** none

3. **Discussion/Action Items:**

DNS Change: Bradley told the Council that the DNS conversion was scheduled to take place during the service window (February 20th, 2005). As part of the conversion, an additional DNS server will be activated. The redundant server will provide service tolerance for all DNS requests. A brief discussion ensued.

Windows XP UPnP: McKenzie distributed a hand-out on Universal Plug and Play noting that the UPnP could be responsible for recent network traffic. Wilson told the Council that the AC labs have turned off UPnP but had not completed the registration fix. AC will complete the registration fix during the next service window. The Council discussed the issue and considered having the Desktop Support Working Group investigate further.

University Account Deletion Policy: Schwandt-Arbogast told the Council that often, owners of "university accounts" or "department accounts" do not know they are the owner and do not transfer ownership when exiting the university. This has resulted in some accounts being deleted unintentionally. Discussion ensued on how this problem could be avoided. DeRuyter asked if any Council members would be interested in offering input and developing a solution to this problem. Schwandt-Arbogast, Collins, and Walker indicated that they would like to be involved. DeRuyter noted that he would send proposed policy changes to the

Council.

4. **Announcements/New Business:**

DeRuyter told the Council that the February 20th service window would involve taking down many servers. UCS would be moving files and testing the new Laurel machine. The Blackboard server would also be down to apply new patches just released by Microsoft. The service window will be on Sunday, February 20th from 12:01 A.M to 6:00 A.M.

Curran distributed the final installation schedule for electronic staging by SBC.

Van Duzer asked that Council members encourage people to attend this years CATS conference. The conference will be held at Sacramento State this year.

5. **Adjournment:** 3:00 P.M. (Granfield/Shellhase)