

# Smart Classroom Instructions

FOR 204B

If you are having difficulties using equipment in this room, call extension **3166**

## Projector

- 1) Point Epson Remote at projector on ceiling. Press power button once. *NOTE: Projector will take 30 seconds to power up.*
- 2) Use source switch on projector remote to switch to laptop and PC.



## Using Console Computer

- 1) Press **Power** button on the PC
- 2) Follow login instructions for:  
**Windows**
  - a. Control - Alt - Delete
  - b. Click OK
  - c. Enter user name and password
  - d. Click Enter



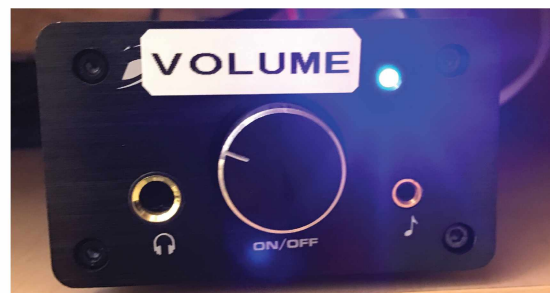
## Using a Laptop

- 1) Turn on your laptop
- 2) Press Select Search on projector remote
- 3) Connect the **Laptop Video cable** to the video output port on your laptop and the aux cord for sound.
- 4) Connect your laptop's AC adapter to a power outlet and start up your laptop
- 5) If you still do not see an image, refer to the **laptop troubleshooting guide** later in these instructions
- 6) When finished, shut down your laptop and disconnect all cables
- 7) Proceed to shutting down the rest of the equipment. Follow the instructions later in this guide, **Powering Down the System**



## Audio

- 1) Turn the volume switch on by turning the knob.
- 2) Select **COMP/DVD** for computer sound or **LAPTOP** for laptop audio.



## Laptop Troubleshooting

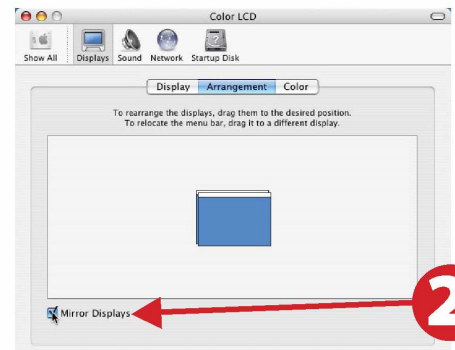
**For PC Laptops:** Depending on your model of laptop, you may need to toggle the display mode. For example, on many laptops, you must hold down the **function key (FN)** located in the lower left-hand corner of the keyboard, and at the same time, press the **video toggle key**, which is located along the top of the keyboard. Look for the text **CRT/LCD** or an icon of a **display and a laptop**.



Examples of video toggle keys

**For Mac Laptops:**

- 1) Go to **System Preferences/Display**.
- 2) Select the **Arrangement** tab and check the **Mirror Displays** box.



## Powering Down the System

- 1) Obtain the **Epson remote**, and point it at the projector on the ceiling. Press the power button to shut down the projector.
- 2) Power down Computer

**Windows**

Start Menu -> Shut Down ->  
Click OK

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## Who to Call for Assistance

If you are having any difficulties using equipment in this room, call extension **3166**