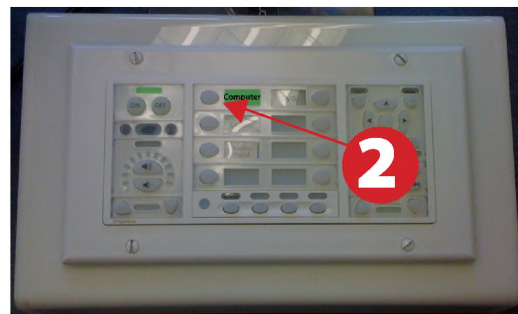


Smart Classroom Instructions

If you are having difficulties using equipment in this room, call extension **3166**

Powering On the Computer and Projector

- 1) If the computer is not powered on, check to see that the **power switch** (located at the bottom left side of the Tripp-Lite surge protector) is in the **ON** position. *If the switch was in the **OFF** position, this will start up the computer.*
- 2) Press the **ON** button on the white console control panel to power up the projector and control panel input buttons. The control panel will default to **Computer**.
- 3) If a blue screen is all that's visible on the projector screen, double-check that **Computer** is selected on the Control Panel and that the computer is powered on.



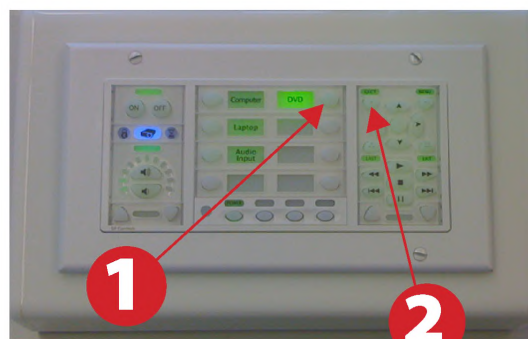
Adjusting Audio

- 1) After selecting your desired device, adjust audio by pressing the **Speaker Up or Down** buttons (located below the ON/OFF buttons)



Using the Blu-Ray/DVD Player

- 1) Press the **DVD button** on the white console control panel. This will illuminate the controls on the right-hand side of the white console control panel.
- 2) Press the **Eject button** on the white control panel and insert your Blu-Ray or DVD. Press the **Eject button again** to retract the tray and begin playback. Use the buttons on the white control panel (Menu, Fast Forward, etc.) to control playback. When finished, press **Eject** and retrieve your disc, then press **Eject** one last time to retract the tray.



Using a Laptop

- 1) Shut down your laptop.
- 2) Connect the **Laptop Video cable** or the **HDMI cable** to the video output port on your laptop.

Please note: the Laptop Video cable is VGA-compatible only. Certain laptop models will require a DVI-to-VGA adaptor, a Mini-VGA adaptor, or a DisplayPort-to-VGA adaptor. Consult your owner's manual for further information.

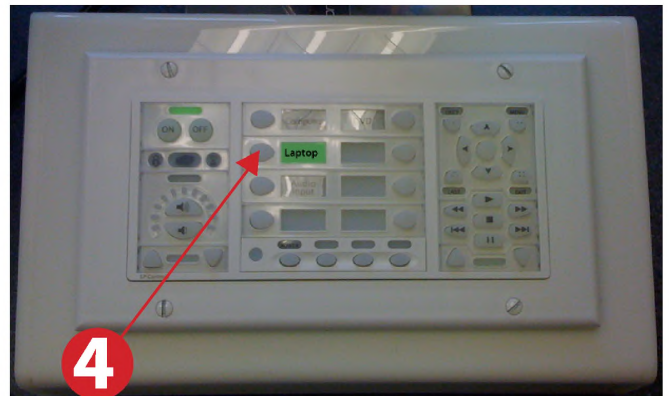
- 3) For laptop audio output, connect the **laptop audio cable** to your laptop's headphone jack. Make sure your laptop's audio is not muted.

- 4) Press the **Laptop button** on the on the white console control panel.

- 5) Connect your laptop's AC adaptor to a power outlet and start up your laptop.

- 6) If you still do not see an image, refer to **laptop troubleshooting guide** on page 3.

- 7) When finished, shut down your laptop and disconnect all cables.



Using the Document Camera

- 1) Press **Document Camera** on the white control panel.
- 2) Power on the **Document Camera**.

Note that the Document Camera overrides the computer, and there is no need to have the computer turned on to use the document camera.



Using an HDMI device

An HDMI cable is provided for connecting devices such as some laptops, iPads/iPhones and Android devices.

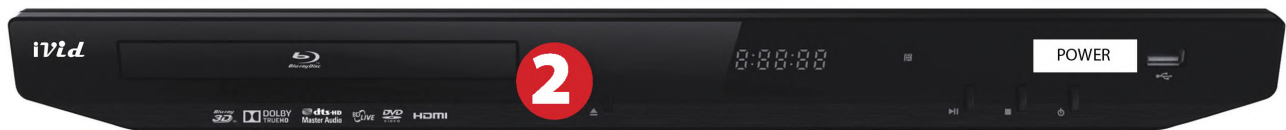
- 1) Set video control panel to **Laptop**.
- 2) Connect your device to the **HDMI cable**.



Please note: Certain devices, such as iPhones and iPads, will require an HDMI adaptor. Consult your owner's manual for further information.

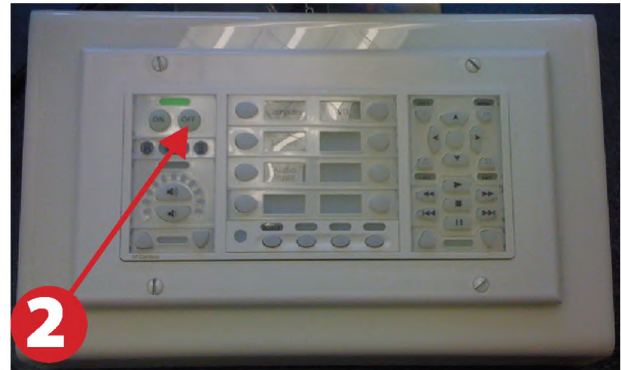
Playing a DVD/Blu-Ray

- 1) Press **DVD** on the white control panel.
- 2) Insert media
- 3) Use the remote control to utilize features.



Powering Down the System

- 1) Power down computer. Go to **Start Menu -> Shut Down -> Click OK**
- 2) Press and hold the **Off button** on the white control panel for three seconds.



Laptop Troubleshooting

For PC Laptops: Depending on your model of laptop, you may need to toggle the display mode. For example, on many laptops, you must hold down the **function key (FN)** located in the lower left-hand corner of the keyboard, and at the same time, press the **video toggle key**, which is located along the top of the keyboard. Look for the text **CRT/LCD** or an icon of a **display and a laptop**.

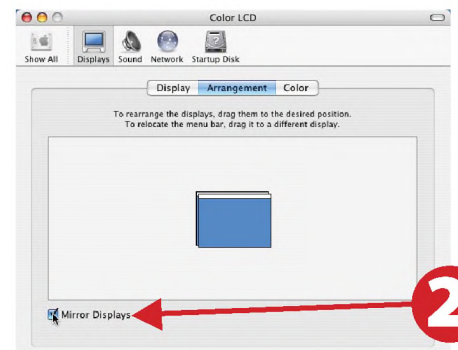


Examples of video toggle keys

For Mac Laptops:

Go to **System Preferences/Display**.

- 2) Select the **Arrangement** tab and check the **Mirror Displays** box.



These instructions are applicable to the following Smart Classrooms:
ScienceA 460