Smart Classroom Instructions
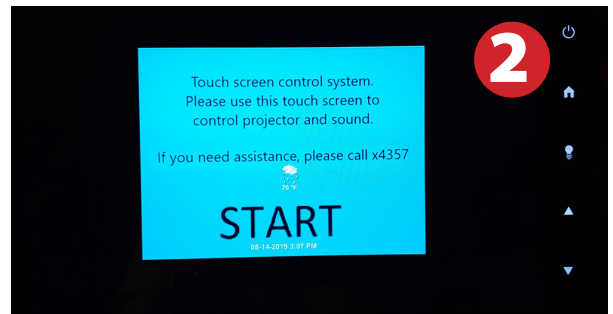
Powering Up the System

1) Make sure the master power is switched on

2) To start the tablet, press the Power button on the tablet

3) Power up left & right projectors

4) Power up the PC
   Follow login instructions for:
   Windows
   a. Control - Alt - Delete
   b. Click OK
   c. Enter user name and password
   d. Click Enter

Using the Headphone Minijack

5) Plug in Aux cable. Adjust External Audio

Using Console Computer

1) Drag the Computer button to the center of tablet

2) Press Power button (in the upper left corner)

Using the Document Camera

1) Drag Doc Camera icon to left or right projector on tablet

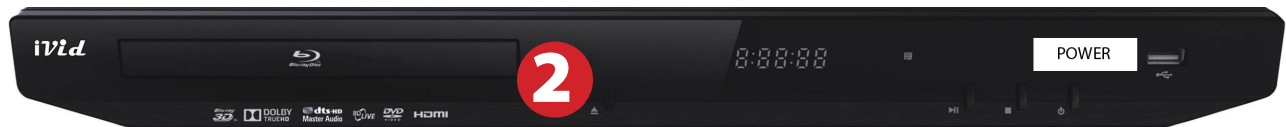2) Power on the Document Camera. Note that there is no need to have the computer turned on to use the document camera

Using a Laptop or HDMI Device

1) Turn on your laptop

2) Drag HDMI Laptop to left or right projector

3) Connect the HDMI cable to the video output port on your laptop

4) Connect your laptop's AC adaptor to a power outlet and start up your laptop

5) If you still do not see an image, refer to the laptop troubleshooting guide later in these instructions

6) When finished, shut down your laptop and disconnect all cables

7) Proceed to shutting down the rest of the equipment. Follow the instructions later in this guide, Powering Down the System
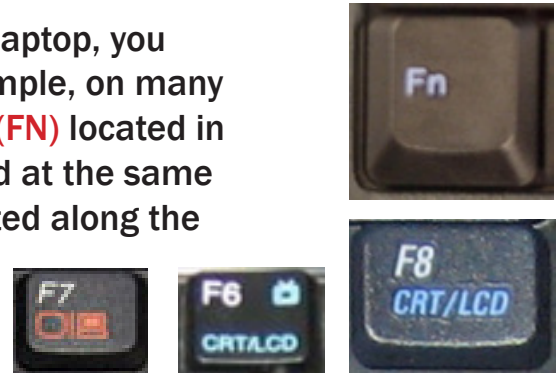

Blu-Ray/DVD

1) Drag Blu-Ray icon to left or right projector on tablet

2) Insert media

3) Press Blu-Ray controls to access controls
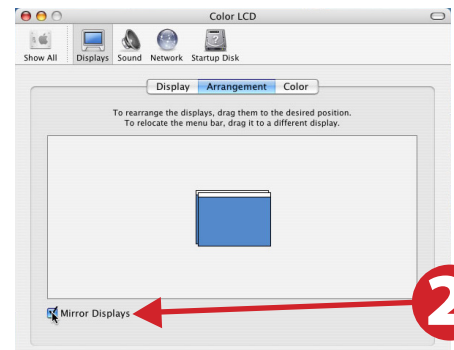
Laptop Troubleshooting

For PC Laptops: Depending on your model of laptop, you may need to toggle the display mode. For example, on many laptops, you must hold down the function key (FN) located in the lower left-hand corner of the keyboard, and at the same time, press the video toggle key, which is located along the top of the keyboard. Look for the text CRT/LCD or an icon of a display and a laptop.

Examples of video toggle keys

For Mac Laptops:

1)   Go to System Preferences/Display.

2)   Select the Arrangement tab and check the Mirror Displays box.

Powering Down the System

1)   Press Power at the top right corner, then press Yes

2)   Power down Computer

      Windows
      Start Menu -> Shut Down -> Click OK

Who to Call for Assistance

If you are having any difficulties using equipment in this room, call extension **3166**