

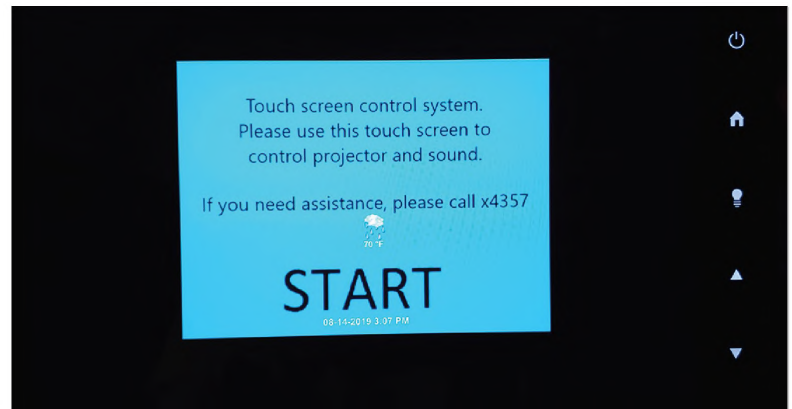
# Smart Classroom Instructions

WDFS 258

*If you are having difficulties using equipment in this room, call extension **3166***

## Projector

- 1) Lower screen
- 2) Press **Start** on tablet
- 3) Drag computer, Blu-Ray, Laptop, HDMI or Doc Cam to drag into box for main projector
- 4) Press **Projector Power**



## Using Console Computer

- 1) Drag **Console PC** to box below
- 2) Press **Power** button on computer.
- 3) Follow login instructions for:  
**Windows**
  - a. Control - Option - Delete
  - b. Click OK
  - c. Enter user name and password
  - d. Click Enter



## Using a Laptop

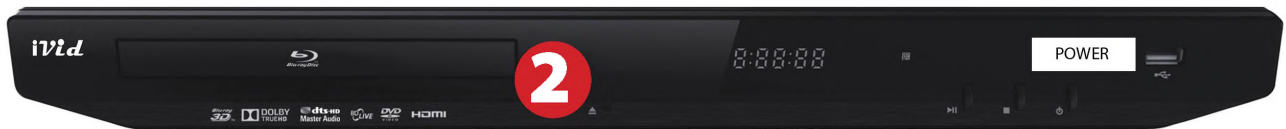
- 1) Turn on your laptop
- 2) Drag **HDMI Laptop** to center
- 3) Connect the **Laptop Video cable** to the video output port on your laptop or HDMI
- 4) Connect your laptop's AC adaptor to a power outlet and start up your laptop
- 5) If you still do not see an image, refer to the **laptop troubleshooting guide** later in these instructions
- 6) When finished, shut down your laptop and disconnect all cables
- 7) Proceed to shutting down the rest of the equipment. Follow the instructions later in this guide, **Powering Down the System**



# Sound and Video

## Playing a DVD/Blu-Ray

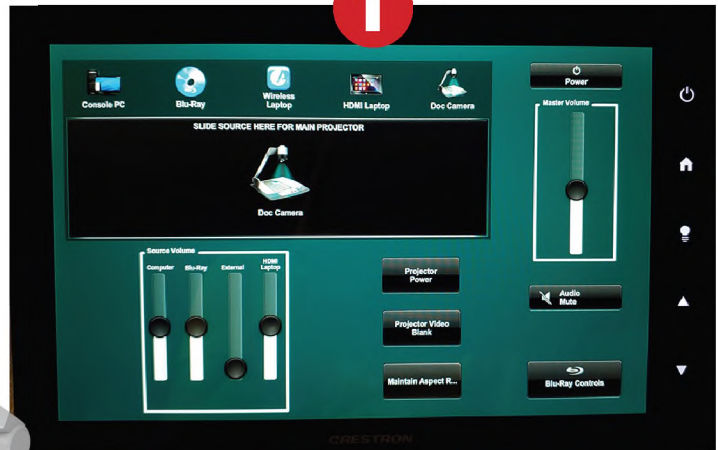
- 1) Drag Blu-Ray icon to projector source
- 2) Insert media
- 3) Press Blu-Ray Controls to access controls





## Using the Document Camera

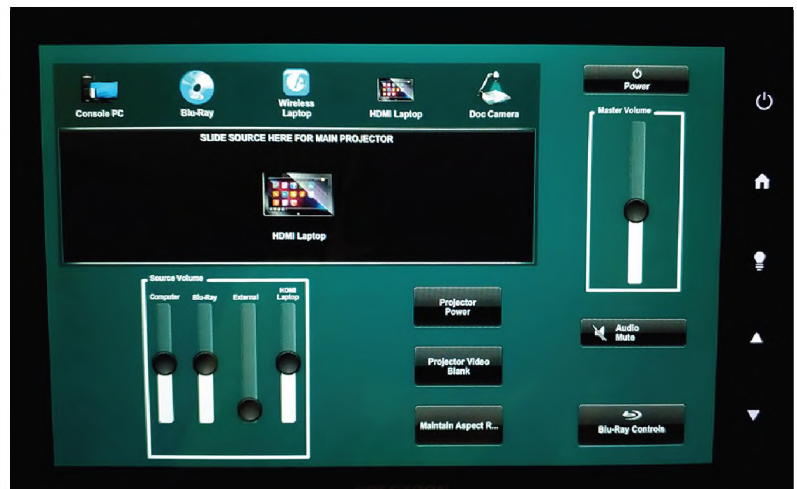
- 1) Drag **Doc Camera** to center
- 2) Power on the **Document Camera**. Note that there is no need to have the computer turned on to use the document camera



## Using an HDMI Device

An HDMI cable is provided for connecting devices such as laptops, iPads/iPhones and Android devices

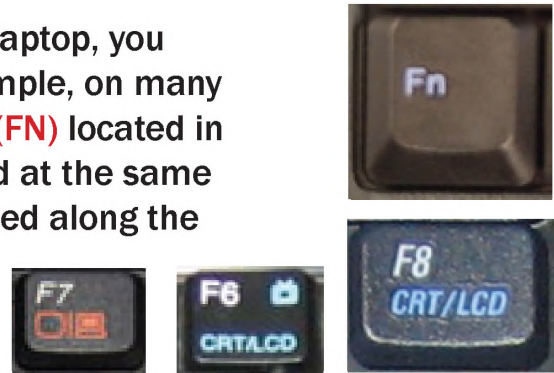
- 1) Drag **HDMI** to center
- 2) Connect your device to the **HDMI cable**



*Please note: Certain devices, such as iPhones and iPads, will require an HDMI adaptor. Consult your owner's manual for further information*

# Laptop Troubleshooting

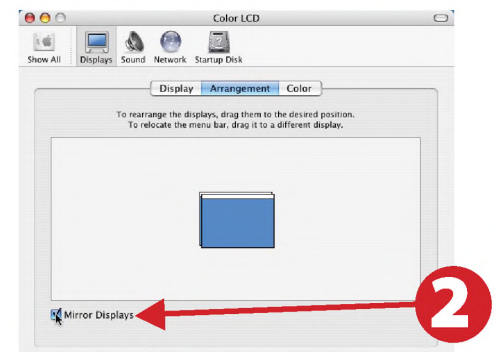
**For PC Laptops:** Depending on your model of laptop, you may need to toggle the display mode. For example, on many laptops, you must hold down the **function key (FN)** located in the lower left-hand corner of the keyboard, and at the same time, press the **video toggle key**, which is located along the top of the keyboard. Look for the text **CRT/LCD** or an icon of a **display and a laptop**



Examples of video toggle keys

**For Mac Laptops:**

- 1) Go to **System Preferences/Display**
- 2) Select the **Arrangement** tab and check the **Mirror Displays** box



## Powering Down the System

- 1) Press **Power button** at the top right corner, then press **Yes**
- 2) Power down Computer

**Windows**

Start Menu -> Shut Down -> Click OK



## Who to Call for Assistance

If you are having any difficulties using equipment in this room, call extension **3166**